



VISWAMBHARA EDUCATIONAL SOCIETY

## VAAGDEVI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi & affiliated to Kakatiya University, Warangal, T.S)  
Ramnagar Dist. Hanumakonda- 506001, (T.S)

### NON-TEACHING STAFF (2021-2022)

**Training on Handling of Pharmaceutical Instruments**



**VAAGDEVI COLLEGE OF PHARMACY**

**RAMNAGAR, HANUMAKONDA – 506 001 (T.S)**

**Phone: (0870) 2455111, 9000716969**



*Principal*

**Vaagdevi College of Pharmacy**  
Hanamkonda, Warangal-506 001



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Ramnagar Dist. Hanamkonda- 506001, (T.S)


Date: 18.02.2022

### CIRCULAR

This is to inform all Non- Teaching Staff have " Training on handling of instruments" in pharmaceuticals department as per schedule given below. Hence, all the staff are informed to attend Programme without fail.

**21-02-2022 TO 25-02-2022**

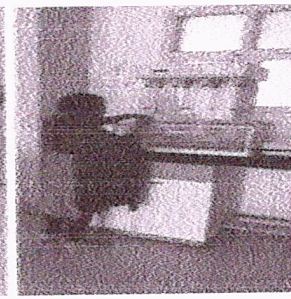
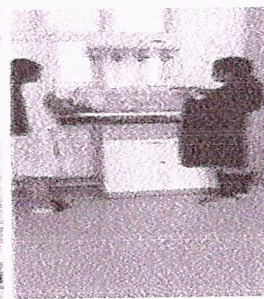
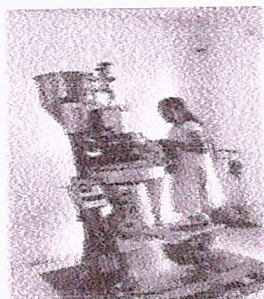


  
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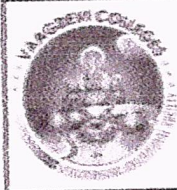


**Training on handling of pharmaceutical instruments (21-02-2022 TO 25-02-2022)**

**by HOD of Pharmaceutics to the non-teaching staff in VCOP**



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Ramnagar Dist. Hanamkonda- 506001, (T.S)

Date: 25.02.2022

### REPORT

Name of the programme: Training on handling of instruments

Duration of Training : 21-02-2022 TO 25-02-2022

Vaagdevi college of pharmacy organized "Training on handling of instruments" for non-teaching staff in VCOP from 21-02-2022 TO 25-02-2022

- The main objective for conducting this programme to be used by non-teaching staff in the proper handling of pharmaceutical instruments and their importance.
- This programme was engaged by all non-teaching staff in a proper way under the guidance of HOD, pharmaceuticals and trained correctly by all members of non-teaching staff.
- 10 non-teaching staff from the college have attended this informative programme.
- Every participant revealed that the programme was very interesting and would help them to become more helpful to know the pharmaceutical instruments of different categories.



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Ramnagar Dist., Hanamkonda- 506001, (T.S)

Year	Name of the participant	Designation	Title of the FDP /MDP/ professional development / administrative training program	Dates (from-to) (DD-MM-YYYY)
2022	Mrs. P. Kalyani	Lab Assistant	Handling of Instruments	21-02-2022 to 25-02-2022
2022	Mrs. K. Vasantha	Lab Assistant	Handling of Instruments	21-02-2022 to 25-02-2022
2022	Mr. G. Mogili	Lab Assistant	Handling of Instruments	21-02-2022 to 25-02-2022
2022	Mr. L. Sadanandam	Lab Assistant	Handling of Instruments	21-02-2022 to 25-02-2022
2022	Mr. G. Rajendra prasad	Lab Assistant	Handling of Instruments	21-02-2022 to 25-02-2022
2022	Mrs. D. Mounika	Lab Assistant	Handling of Instruments	21-02-2022 to 25-02-2022
2022	Mrs. A. Saritha	Lab Assistant	Handling of Instruments	21-02-2022 to 25-02-2022
2022	Mr. Swamy	Animal House Keeper	Handling of Instruments	21-02-2022 to 25-02-2022
2022	Mr. B. Bhaskar	Lab Assistant	Handling of Instruments	21-02-2022 to 25-02-2022
2022	Mrs. K. Padma	Lab Assistant	Handling of Instruments	21-02-2022 to 25-02-2022



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Ramnagar Dist. Hanamakonda- 506001, (T.S)

## **ADMINISTRATIVE STAFF (2021-2022)**

**Training on Microsoft Office**



**VAAGDEVI COLLEGE OF PHARMACY**

**RAMNAGAR, HANUMAKONDA – 506 001 (T.S)**

**Phone: (0870) 2455111, 9000716969**



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Bannagar Dist. Hanamakonda- 506001, (T.S)


**Date: 23.10.2021**

**CIRCULAR**

This is to inform all Non- Teaching Staff have " **Training on Microsoft Office**" in class room no 3 as per schedule given below. Hence, all the staff are informed to attend Programme without fail.

**25-10-2021 TO 29-10-2021**

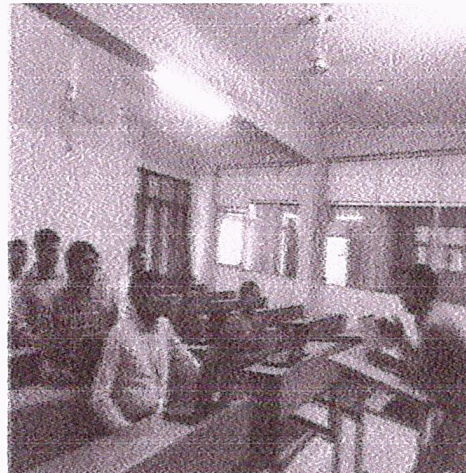
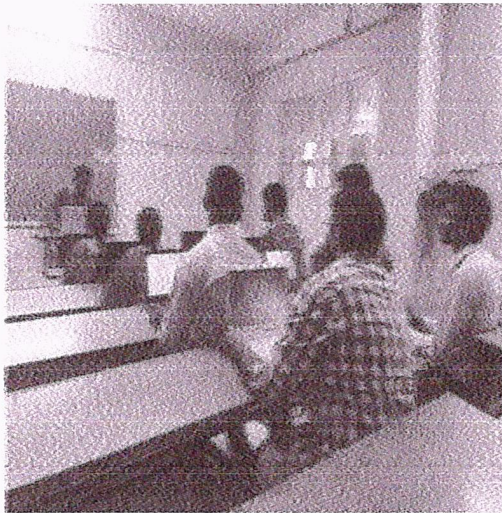


  
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Ramnagar Dist. Hanamkonda- 506001, (T.S)



**Training on Microsoft Office (25-10-2021 TO 29-10-2021) by soft skill expert**



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Ramnagar Dist. Hanamankonda- 506001, (T.S)

Date: 29.10.2021

### REPORT

**Name of the programme: Training on handling of instruments**

**Duration of Training : 25-10-2021 TO 29-10-2021**

Vaagdevi college of pharmacy organized "Training on Microsoft Office" for non-teaching staff in Vaagdevi College of Pharmacy from 25-10-2021 TO 29-10-2021

- The main objective for conducting this programme to be used by non-teaching staff in the proper handling of Microsoft office: word and excel and its importance.
- This programme was engaged by all non-teaching staff in a proper way under the guidance of soft skill expert and trained correctly by all members of non-teaching staff.
- 10 non-teaching staff from the college have attended this informative programme.
- Every participant revealed that the programme was very interesting and would help them to become more helpful to know the Microsoft office: word and excel and its importance.



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Hanamkonda Dist. Hanamkonda- 506001, (T.S)

Year	Name of the participant	Designation	Title of the FDP /MDP/ professional development / administrative training program	Dates (from-to) (DD-MM-YYYY)
2021	Mrs. P. Rajitha	Accountant	Training on Microsoft Office	25-10-2021 to 29-10-2021
2021	Mrs. A. Aruna	Accountant	Training on Microsoft Office	25-10-2021 to 29-10-2021
2021	Mr. D. Rohit	Administrative Staff	Training on Microsoft Office	25-10-2021 to 29-10-2021
2021	Mr. B. Manohar	Librarian	Training on Microsoft Office	25-10-2021 to 29-10-2021
2021	Mr. Md. Khaleel	Librarian	Training on Microsoft Office	25-10-2021 to 29-10-2021
2021	Mrs. E. Rama Devi	Lab Assistant	Training on Microsoft Office	25-10-2021 to 29-10-2021
2021	Mrs. A. Saritha	Lab Assistant	Training on Microsoft Office	25-10-2021 to 29-10-2021
2021	Mr. Swamy	Animal House Keeper	Training on Microsoft Office	25-10-2021 to 29-10-2021
2021	B. Bhaskar	Lab Assistant	Training on Microsoft Office	25-10-2021 to 29-10-2021
2021	Mrs. K. Padma	Lab Assistant	Training on Microsoft Office	25-10-2021 to 29-10-2021



  
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